



JOB TITLE: Restaurant Server/Banquet Server
DEPARTMENT: Food & Beverage
REPORT TO: Food and Beverage Manager
TO APPLY: Apply in person at O'Malley's on the Green or email resume to jhepper@anchoragegolfcourse.com Phone: 907-522-3325

JOB STATEMENT/PURPOSE:

Servers provide food and beverage service to the customers of O'Malley's on the Green in a prompt and courteous manner. Servers will be taking customer's orders and delivering meals and drinks while maintaining a cheerful and engaging attitude. Servers will be communicating with back of house staff to ensure service standards are met.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Provide prompt, **courteous, and professional service** to customers
- Take food and beverage orders, deliver meals and drinks
- **Anticipate and address customer needs** and or concerns
- Assist the host/ hostess in greeting and seating guests
- Communicate with other staff regarding needs of customers, out-standing bar tabs supply shortages, and equipment problems
- Read and **understand the menu**

JOB SPECIFICATIONS:

- Must have a high school diploma or equivalent
- Must have experience in customer service
- Must be at least **21 years old**
- Must have **current Training for Alcohol Professional** (TAPS Card)
- Must have **current Food Handler's Card**
- Must be able to stand for long periods and lift 50 lbs.
- Must have a cheerful and outgoing personality

OTHER RESPONSIBILITIES:

- Follow safe and proper procedures while working
- Perform opening and closing duties as appropriate
- **Arrive on time** and demonstrate effective time management
- Other duties as assigned, including tasks which support the essential functions and may be changed or redesigned
- Comply with applicable sanitation, health and personal hygiene standards to include **O'Malley's on the Green Dress Code**.